Form of Proposal

**(This Form must be fully completed and placed under Tab #1 of the proposal submittal.**)

**Instructions: The items listed below must be completed and included in the Proposal unless otherwise specifically noted. Please complete this form by marking X, where provided, to indicate that the referenced information has been included. Also, complete the Section 3 Statement and the Proposer’s Statement as noted below:**

|  |  |
| --- | --- |
| **X=ITEM INCLUDED** | **SUBMITTAL ITEMS** |
|  | **Tab 1 Form of Proposal (Attachment A)** |
|  | **Tab 2 Instructions to Offerors Non-Construction (Attachment B)** |
| 44444 | **Tab 3 Profile of Firm Form (Attachment C)** |
|  | **Tab 4 Proposed Services** |
|  | **Tab 5 Managerial Capacity/Financial Viability** |
|  | **Tab 6 Client Information** |
|  | **Tab 7 Subcontractor/Joint Venture Information (Optional)** |
|  | **Tab 8 Section 3 Clause and Business Preference (Attachment D)** |
|  | **Tab 9 Vendor/Contractor Information (Attachment E)** |
|  | **Tab 10 Equal Employment Opportunity Statement** |
|  | **Tab 11 Other Information (Optional Item)** |

PROPOSER’S STATEMENT

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if Central Valley Low Income Housing Corporation (CVLIHC) discovers that any information entered herein to be false, that shall entitle Central Valley Low Income Housing Corporation to not consider or make award or to cancel any award with the undersigned party. Further, by completing and submitting the proposal submittal the undersigned proposer is thereby agreeing to abide by all terms and conditions pertaining to this RFP as issued by the Central Valley Low Income Housing Corporation. Pursuant to all RFP documents, the Form of Proposal, and all attachments, including these forms and all attachments, the undersigned proposes to supply the CVLIHC with the services described herein.

NON-COLLUSIVE STATEMENT

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any bidder, or to secure any advantage against Central Valley Low Income Housing Corporationor any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the bidder is an Individual Partner, if the bidder is a Partnership Officer, if the bidder is a Corporation

Date: